



BRAINTREE SCHOOL COMMITTEE

Lisa Fiske Heger, Chairperson
Thomas Devin, Vice Chairperson
George Kokoros, Recording Secretary
Cyril Chafe
Jennifer Aborn Dolan
Kate Naughton
Joseph Sullivan, Mayor

SCHOOL COMMITTEE MEETING

Monday, January 28, 2019
Colbert Administration Building
MINUTES

School Committee Present: Cyril Chafe/Thomas Devin/Jennifer Aborn Dolan/
Lisa Fiske Heger/Kate Naughton/Mayor Joseph Sullivan

Administration: Dr. Frank Hackett, Superintendent of Schools
Mr. James Lee, Assistant Superintendent of Schools
Ms. Jennifer Fay, Director of Personnel & Student Services

Student Representatives: Molly French/Molly Smith/Molly Tempesta/John Harrington

Recorder: Mary Ann Cuddahy

I. CALL TO ORDER

Ms. Fiske Heger called the meeting to order at 7:03 p.m.

II. ROUTINE MATTERS

A. Consideration of Approval of Minutes: Open Sessions, January 14, 2019

VOTED UNANIMOUSLY: Upon a motion by Mayor Sullivan and seconded by Mr. Devin to approve the minutes for the Open Session of January 14, 2019.

ROLL CALL: AYES –6

Mr. Chafe/Mr. Devin/Ms. Aborn Dolan/

Ms. Fiske Heger/Ms. Naughton/Mayor Sullivan

B. Communications and Commendations

1. Dr. Hackett shared the BHS SADD group are once again Champions of the Red Ribbon campaign for the 3rd year in a row. There will be a ceremony on Tuesday, February 5th at 2:15 pm at the High School Auditorium where a check will be presented to the SADD group by the DEA.
2. Braintree Women's Club – Dr. Hackett shared a thank you letter from Melonie Bennett on behalf of BASHY sent to the Braintree Women's Club expressing appreciation for their donation to fund the Yellow Dress presentation at BHS.
3. MMEA All State – Dr. Hackett shared an email from Music Director, Rachel Hallenbeck regarding two BHS Concert Choir students who, after an incredibly intense audition against high schools through Massachusetts, were chosen to perform in the Massachusetts Music Educators Association All-State Music Festival Choir. These students will rehearse in a choir of approximately 200 students at the MMEA

Convention in February and will perform at Boston's Symphony Hall on Saturday, March 2nd.

Brendan McMullin – Tenor

Anthony Samuel – Tenor

C. Gift Approvals

The following gifts were presented to the School Committee and have all been donated to support the Mission and Vision of the Braintree Public Schools. Dr. Hackett added that a revised list was provided to each member as a gift was received late.

1. Braintree High School Credit for Life Fair Program, gifts to schools totaling \$2,000.00

- a. One checking in the amount of **\$2,000.00** from South Shore Bank to be used towards the Credit for Life Program.

VOTED UNANIMOUSLY: Upon a motion by Mr. Devin and seconded by Ms. Naughton to accept as a gift to schools one checking in the amount of **\$2,000.00** from South Shore Bank to be used towards the Credit for Life Fair.

ROLL CALL: AYES –6

Mr. Chafe/Mr. Devin/Ms. Aborn Dolan/

Ms. Fiske Heger/Ms. Naughton/Mayor Sullivan

2. Bay State Textiles; gifts to schools totaling \$165.50

- a. Five checks in the amounts of \$55.75, \$31.50, \$12.25, \$65.00 and \$1.00 for a total of **\$165.50** from BayState Textiles.

VOTED UNANIMOUSLY: Upon a motion by Mr. Devin and seconded by Ms. Naughton to accept as a gift to schools five checks totaling \$165.50 from BayState Textiles.

ROLL CALL: AYES –6

Mr. Chafe/Mr. Devin/Ms. Aborn Dolan/

Ms. Fiske Heger/Ms. Naughton/Mayor Sullivan

III. FROM SUPERINTENDENT AND STAFF

A. Consideration of Approval: Alternative Learning Options Implementation Plan

Mr. Lee presented to the School Committee the Alternative Learning Options Implementation Plan for the 2019-2020 school year. He shared that the packets are very similar to what occurred last year at both South and Ross last school year when there was issues with the roofs. Back in October, School Committee passed the policy allowing for the use of the Alternative Learning Days after 5 snow days have been exhausted. DESE recognizes these programs. Directors and Principals have come up with plans should we need to institute this policy. He stressed that at no point would work be due the day students return to school. Rather a minimum of two weeks would be in place for students to turn in make up work. Mr. Lee shared how families could access the alternative learning day plans, and how long each grade level should be spending on the work. Mr. Lee gave samples of the preplanned lessons that have been set.

Ms. Naughton asked about hard copies being available and wondered if they could have it at the library beforehand. Mr. Lee shared that we could do that for the elementary level only.

Dr. Hackett thanked Mr. Lee, the Directors and Principals, Curriculum Board, the BEA (teacher's union) for all of their support. Procedurally what is being done that evening is approving the implementation of the plan as Mr. Lee has described.

ACHIEVING

CREATIVE

INCLUSIVE

VOTED UNANIMOUSLY: Upon a motion by Mr. Devin and seconded by Ms. Naughton to approve the Alternative Learning Options Implementation Plan as presented.

ROLL CALL: AYES –5

Mr. Chafe/Mr. Devin/Ms. Aborn Dolan/
Ms. Fiske Heger/Ms. Naughton

B. Recommendation to Approve Revised FY 19 Budget Articles

Dr. Hackett shared with the School Committee the revised FY19 budget articles. Finance and Operations Subcommittee approved this recommendation prior to bringing it to School Committee.

Braintree Public Schools

Revised FY2019 Budget Articles – January 14, 2019

| Article # | Article Name | Original FY2019 Approved Budget | Amendment | Revised FY2019 Budget |
|-----------|---|---------------------------------|-----------|-----------------------|
| 1) | Elementary Schools Administration | \$1,513,390 | | \$1,513,390 |
| 2) | Middle Schools Administration | \$825,278 | | \$825,278 |
| 3) | High School Administration | \$1,123,119 | | \$1,123,119 |
| 4) | Curriculum and Instruction | \$50,429,330 | \$77,850 | \$50,507,180 |
| | Alternative Education | \$583,554 | | |
| | Art Department | \$950,086 | | |
| | Business Education | \$80,477 | | |
| | English Department | \$4,020,265 | | |
| | Foreign Language Department | \$1,380,894 | | |
| | Health and Human Development | \$240,645 | | |
| | Kindergarten | \$857,397 | | |
| | Library | \$526,002 | | |
| | Mathematics Department | \$3,300,792 | | |
| | Music Department | \$886,152 | | |
| | Physical Education Department | \$1,432,826 | | |
| | Primary Education 1-5 | \$9,368,416 | | |
| | Science Department | \$2,505,986 | | |
| | Social Studies Department | \$2,478,197 | | |
| | Special Education Department | \$20,705,276 | | |
| | Tutorial | \$112,488 | | |
| | ELL | \$972,377 | | |
| | Agricultural School Tuition | \$27,500 | | |
| 5) | Curriculum Development and Professional Development | \$334,835 | | \$334,835 |
| 6) | Building and Grounds Maintenance and Utilities | \$4,870,945 | | \$4,870,945 |
| | Custodial Services | \$2,397,012 | | |
| | Maintenance | \$1,019,970 | | |
| | Utilities | \$1,453,963 | | |

| Article # | Article Name | Original FY2019 Approved Budget | Amendment | Revised FY2019 Budget |
|-----------|---|---------------------------------|-----------|-----------------------|
| 7) | General Education Transportation | \$1,392,441 | | \$1,392,441 |
| 8) | Athletics | \$786,507 | | \$786,507 |
| | Athletic Department | \$753,507 | | |
| | Intramurals | \$13,000 | | |
| | Special Olympics Program | \$20,000 | | |
| 9) | All Other District-wide Services | \$4,834,918 | | \$4,834,918 |
| | Capital Expenses | \$23,544 | | |
| | Career Award | \$35,000 | | |
| | Central Office | \$1,153,150 | | |
| | Longevity | \$250,502 | | |
| | Column Transfers | \$295,000 | | |
| | Guidance Department | \$1,226,406 | | |
| | Health Services | \$1,137,941 | | |
| | High School Early Childhood | \$128,220 | | |
| | Principal/Teachers Travel K-12 | \$1,500 | | |
| | School Committee | \$66,317 | | |
| | Substitutes K-12 | \$508,838 | | |
| | Supervisors K-12 Travel | \$8,500 | | |
| 10) | Technology and Data Processing | | | |
| | Tech Department | \$1,132,943 | | \$1,132,943 |
| | Original FY2019 Braintree Public Schools Budget | \$67,243,706 | | |
| TOTAL | Revised FY2019 Braintree Public Schools Budget | | | \$67,321,556 |

The Superintendent is authorized to transfer up to \$100,000 between any of the above categories during the current fiscal year. In an emergency, the Superintendent is authorized to transfer additional funds with consultation and approval of the School Committee Chairperson. The School Committee will be informed of any emergency fund transfers at the next School Committee meeting.

VOTED UNANIMOUSLY: Upon a motion by Mr. Devin and seconded by Ms. Naughton to approve the revised FY19 Budget Articles as presented.

ROLL CALL: AYES –5

Mr. Chafe/Mr. Devin/Ms. Aborn Dolan/
Ms. Fiske Heger/Ms. Naughton

IV. FROM THE SCHOOL COMMITTEE (Taken Out of Order @ 7:05 pm)

A. School Building Committee Updates

Mr. Devin shared that Michael Carroll, Owner’s Project Manager for Hill International and Nereyda Rodriguez from Miller Dyer Spears would update the School Committee on the South Middle School project.

Mayor Sullivan added that a School Building Committee meeting was held prior to School Committee meeting. Mayor Sullivan shared that with the recent rain storm on Thursday, January 24th, River Street turned into a river which impacted residents on that street that

have been addressed. Mayor Sullivan shared that we are working to make sure these incidents do not happen again, noting that we have to continue to be mindful of the neighbors that abut East Middle School. Mayor Sullivan extended his apologies to the residents.

Mayor Sullivan left the meeting early; approximately 7:20 p.m.

1. East Middle School Update

Mr. Devin shared that there is a quite a bit going on at East. The building is tight to the weather, with most of the roofing on. Most exterior walls are up and are being waterproofed and windows are going in. The MEP (Mechanical Electrical Plumbing) rough inspection will take place on or about February 7th. Once they are approved, dry wall will start to be installed. He shared that we will be turning parts of the building over early in the beginning of June which will assist to insure that classrooms, the new kitchen areas and locker rooms are completed over the summer and that we will be able to start the year with those amenities online.

Mr. Carroll shared that Phase I at East is still ongoing with the turnover occurring over the summer and that the project is making great progress. He shared that on average there are more than 100 workers onsite daily. Mr. Carroll recognized Shawmut Construction for doing a great job of organizing the work. Dr. Hackett explained that Phase I includes moving all of the students out of the old building and into the new building for September, 2019 with the exception of 12 classrooms that will be completely renovated this summer. He also shared that by turning the kitchen over early, it will help assure completion for the school opening in September. He added that that there will be off-site locations bringing in lunch to East for the last two weeks of school. One option being considered is making lunches at BHS and transporting to East. In addition, the auditorium will be turned over in June, as well, and likely will not come back on line until mid-November. 5th grade will not move up to East until 2020-2021 when both the addition and renovations are complete.

Ms. Dolan asked if the media center will be open in the fall to which Dr. Hackett responded yes. Mr. Chafe asked where the Night of Passage for East students and families will occur. Dr. Hackett added that Mr. Sheehan is working on that. Mr. Devin added that in the near future the ceilings will be taken down in the current building, adding that all areas will be thoroughly cleaned. Mr. Carroll added that the work to take ceilings down and cleaned will be occur over February break.

2. Presentation of Draft South Middle School Preferred Schematic Report (taken out of Order at 7:05 p.m.)

Mr. Carroll shared that they are currently working on the Preferred Schematic Design for South Middle School which will be submitted to the MSBA by February 20th. He also shared that the presentations that evening would include preliminary design options. There will be two renovation addition options and one new option. By presenting three options, they would be satisfying MSBA's requirement of three options. A copy of the slide presentation is attached to these minutes.

Option 1 – Addition/Renovation Option.

Mr. Carroll went over Option 1 outlining where Peach Street and Kenmore Street fall on the option. He highlighted existing parking and new parking and drop off loop, as well

as separate bus drop off/pick up loop. All of the parking and drop off areas would allow for keeping the fields as large as possible.

Ms. Rodriguez explained the Option 1 Variation. Ms. Rodriguez went over the layout of the school, highlighting the existing building, cafeteria and gymnasium. She shared that the proposal would use the existing gymnasium as the new dining rooms for the school. Off of the main corridor there would be a new stairwell and a media center would be attached to the existing building. There would also be a courtyard similar to East Middle School as an outdoor classroom. The gymnasiums would be on the lower level. The ABLES and LINKS program would have their own handicapped accessible entrance and secure play space at one end of the building. She shared the lower level lay out. Second floor would have administrative spaces directly above the current administration. Academies of 5/6 will be on one level and Academies for 7/8 on another level. She ended by showing the picture of the proposed building, highlighting both the current school/renovation and the addition.

Option 2 – Addition/Renovation Option. Mr. Carroll shared that this option is similar to option #1. He added that there is a bit of a difference connect with the media center having been moved. Buses would still come in off of Kenmore and parents would still come off of Peach. Buses would still come in off of Kenmore and parent drop off would be off of Peach. They would maintain a large play area. He highlighted options for entrance into the building.

Ms. Rodriguez shared that on designing Option 2, this option was in response to the question how can the addition have less impact on the current building. They moved the media center and put it as a main access between the new access and former entrance. This would keep the existing gymnasium on the current level and put the new gymnasium on the lower level. This would allow for the two different academies to have their own gymnasiums. She highlighted administrative spaces, a much larger courtyard that would be flanked by the ABLES and LINKS programs. General classrooms face the fields and look out onto the greenspace. On the lower level there is an elevator and the dining rooms would be on the lower levels and would have access to the play spaces and would also have natural light which was lacking on Option 1. Art rooms are in the lower levels. On the 2nd floor, the classrooms go around the courtyard and the media center and some administrative offices are on the second floor, as well as resource rooms. Academy plan is again 7 & 8 on one level and 5 & 6 on the other level. Mr. Carroll spoke to the topography of the land and shared that they are trying to minimize the grade change that will occur across the foundation.

Option 3 – New addition.

Mr. Carroll shared where the building would be place relative to Peach Street and Kenmore. He also added that under current proposal, the old building would remain. Would use existing drop off loop for both parent and bus drop off with a split for where the buses drop off. Looking at options for parking. He also highlighted a fire access road.

Ms. Rodriguez shared that the main entrance and administrative offices will be directly in front as you enter. There will be a lot of supervision and security in the area. Most public spaces will be directly in front of you as you enter the building. The 2 dining halls would be next to each other. Media Center and innovation labs are directly across from

the dining halls. Band and music rooms adjacent from the stage. MSBA does not allow for middle schools new construction to have an auditorium. It would become a cafeteria. Therefore, a stage would be at the end of the dining halls. There would be a large courtyard bringing in light and air. ABLE and LINK would be on the main level. Lower level would house the two gymnasium, locker rooms and PT on that level. There will be a driveway that leads to the gym with a hardscape area for recess. 2nd floor is oriented the same way as on the first floor with academies being on both 1st and 2nd floors. The new building would be on the northwest of the site behind the existing building and would be a compact building.

Ms. Dolan thanked Mr. Carroll and Ms. Rodriguez for their presentation and noted that all of the options presented look great and looks forward to seeing where it goes next. Ms. Fiske Heger asked about the timeline the project is facing. Mr. Carroll shared that working on getting pricing currently and packages would be going out before the February 11th meeting.

Dr. Hackett shared that the report that will go to the MSBA will include all three options with the preferred option listed for Braintree. He reminded the School Committee that this is the same exact process that we went through with the East project. In addition, East was a much larger project than South and the option of new was substantially more expensive than the renovation option. He shared that it will be interesting to see as at South will be about 50% new and 50% renovation.

Mr. Devin shared that on or about February 7th the numbers will be handed out and Mr. Devin asked that the School Committee also be given that information at the same time as the School Building Committee.

Dr. Hackett also added that it is important to note that the MSBA has a very specific formula for funding. MSBA would likely be willing to fund 50% of the MSBA approved eligible cost but not local costs. Ms. Fiske Heger thanked Mr. Carroll and Ms. Rodriguez for their presentation.

B. Finance and Operations Subcommittee

Mr. Devin shared that the Finance & Operations Subcommittee met on January 22, 2019 and that they had begun the budget process and the expectations for the coming year.

Dr. Hackett added that January 22nd was an organizational meeting and that the subcommittee is very close to what is called the “roll-over” budget; taking this year’s budget and rolling it forward, forecasting for the next school year. By having a rollover budget, it allows us to know what we have to have in place for next year. He shared that Mr. Lee is working with Directors and their budgets; adding that they have a set amount to work with. It will identify priorities, supplies, materials, textbooks, software. Dr. Hackett noted that the budget is 90% of the employment contracts, utilities. He also reminded the Committee that the budget planning is forecasted three years out and they will continue to do that process. Will submit to the Mayor by May 1st. Public Hearing is April 1st and April 8th is meeting for consideration for budget approval.

Next Thursday, January 31st is next Finance and Operations Subcommittee.

V. PUBLIC COMMENT

- Next School Committee Meeting is February 11th 7 pm

VI. ADJOURN

VOTED UNANIMOUSLY: Upon a motion by Mr. Devin and seconded by Ms. Dolan to adjourn.

ROLL CALL: AYES –5

Mr. Chafe/Mr. Devin/Ms. Jennifer Aborn Dolan/
Ms. Fiske Heger/Ms. Naughton

Time Adjourned: 7:55 p.m.

Documents Provided to School Committee:

- Agenda
- Draft Minutes for Approval, 1/14/2019
- Thank You Letter – Braintree Women’s Club
- Gift Approvals
- Alternative Learning Options Implementation Plan
- Recommended Revised FY 19 Budget Articles

Attachment: South Middle School Presentation

Kate Naughton
Acting Recording Secretary