

# BRAINTREE PUBLIC SCHOOLS

## FF – NAMING FACILITIES

For the purpose of this policy, school district facilities are defined as all interior portions of school buildings, grounds, or portions of grounds owned by Braintree Public Schools.

Naming a school district facility is an important matter that deserves thoughtful attention. Personal prejudice or favoritism, political pressure, temporary popularity or grieving a death should not be an influence in choosing a name for a school district facility.

The Braintree School Committee (BSC) prefers to name school district facilities for physical locations, geographical areas consistent with the current names of all active Braintree public school buildings, and/or groups of significance or distinction (i.e. “Veterans, “Alumni”, etc.).

Occasionally, a portion of school district facilities may be named for an individual who is significant to our community or a distinguished local, state or national leader whose name will lend dignity and stature to the school. Consideration of naming a school district facility for an individual will be given no sooner than 5 years from the end of their service to the community. In the case of a deceased individual, a full 5 year waiting period will be required from the time of death.

The following procedure will be used when proposing that a portion of a school district facility is named for an individual(s):

1. The proposal will detail in writing the contributions to society and to the Braintree Public Schools in particular that the individual has made.
2. The proposal to name a school district facility or a portion of a school district facility will be submitted in writing to the chairman of the school committee for placement on the school committee agenda as a first reading.
3. After discussion and acknowledgement of the first reading of the proposal, a second reading will be scheduled where action will be taken.
4. Should the school committee vote to name the school district facility or portion of a school district facility for the proposed individual(s), the written proposal will be added as an appendix to this section of the Braintree School Committee Policy Manual.
5. The plaque displaying the named portion of the school district facility must be approved by the School Committee. All plaques will be uniform in style, size and quality and will be provided by the school department.
6. An offer of a financial contribution to the School District may accompany the naming request, but the School Committee is not obligated to accept or reject a name based upon financial considerations alone.

SOURCE: MASC

Adopted by School Committee 1/8/2018

