

BRAINTREE PUBLIC SCHOOLS

BBBA - SCHOOL COMMITTEE MEMBER QUALIFICATIONS/OATH OF OFFICE

To serve on the Braintree School Committee, an individual must be a registered Braintree voter, must be elected or appointed, and must take an oath of office as required by law and the Braintree Town Charter.

Elected officials shall, on the first business day in January of each even-numbered year, meet and be sworn to the faithful discharge of their duties. The oath may be administered to the mayor by the town clerk, or by a judge of a court of record, or by a justice of the peace. The oath may be administered to elected school committee members by the mayor, after the mayor has been duly sworn, or by any of the above-named officials.

A certificate that said oath has been taken shall be entered into the meeting minutes of the school committee and recorded with the Braintree town clerk. In case of the absence of an elected school committee member on the day the oath of office is administered, the oath may at any time thereafter be administered to that person. A certificate of each oath subsequently taken shall be entered into the meeting minutes of the school committee and recorded with the town clerk.

School committee members will, by law, receive, and sign a receipt for a copy of the Massachusetts open meeting law governing the conduct of Committee meetings and executive sessions.

Members will also receive and sign a receipt for a copy of the Massachusetts Ethics Commission's Summary of the Conflict of Interest laws. As municipal employees, all School Committee members shall receive a copy of said summary annually. All School Committee members shall, within 30 days of taking office, and every 2 years thereafter, complete the Massachusetts Ethics Commission's online training program, and/or training as provided by the Town of Braintree. Upon completion of the online training program, members shall provide notice of such completion to be retained for 6 years by the Braintree town clerk.

SOURCE: MASC July 2016

LEGAL REFS.: M.G.L. [30A:20](#); [41:1](#); [41:107](#); [76:5](#); [268A:27](#)-28; TOWN OF BRAINTREE CHARTER, SECTION 8-10: OATH OF OFFICE OF ELECTED OFFICIALS

Adopted by School Committee 1/8/2018

